



## **Executive Meeting Minutes**

**Date: Thursday, April 22, 2021 Time: 7:30 P.M.**

Location: Online, via Zoom

### **1. Call to Order 7:33 pm**

I) Regrets: Renata Vlaho

II) Adoption of Agenda.

Gordon moved to adopt

Paula seconds

Amendments: None

All in favour

### **2. March 25, 2021 meeting**

I) Adoption of Minutes - March 25 2021

Paula moved to adopt

Jane seconds

Marie abstains due to absence from last meeting

All in favour

II) Business arising from the minutes -March 25, 2021

Will be covered within tonight's agenda as presented

### **3. Reports:**

I) Treasurer's report: Jane

Treasurer's Report for April 22, 2021

Jane V. Clifton

We received a sponsorship in 2020 which I was unaware of until Joanne brought me the BCB mail on March 29. In BCB's Scotiabank statement from August 18 2020 to September 17 2020 there was an electronic deposit of 500.00 made on August 31 from Cdnonlinegiving. This is, presumably, the Royal Bank general sponsorship corresponding to the one I received by cheque in 2019. We should check with and thank Stephanie Shipley, who is an RBC employee and plays with BCB.

That explains the mystery 500.00 in BCB's chequing account.

BCB's year end chequing account balance for 2020 was **13130.03**.

In 2021, as far as I know, we have had only the following transactions:

Four months of bank charges, at 2.50 a month = 10.00 in expenses.

As reported in March, we received a donation of 0.83 from CanadaHelps.

So, the BCB chequing account balance today should be **13120.86**.

I mentioned the mail that Joanne brought me. Here is the list:

ScotiaBank – Confirmation of Sept. 14 GIC investment.

ScotiaBank – Monthly statement to Sept. 17, 2020

ScotiaBank – Monthly statement to Oct. 17, 2020

ScotiaBank – Monthly statement to Nov. 17, 2020

CRA – Reminder to file 2019 return dated Oct 7, 2020

CRA – Reminder to file 2019 return dated Dec. 4, 2020

As noted in the March report, CRA received our return on time and has entered our 2019 information in their database.

The last three pieces of mail were not addressed to the band, but to individuals. They are from Karina Gould, MP, House of Commons, and they are addressed to Laura Cristiano, Renata Vlaho, and Peter Burton, and appear identical. As Laura occasionally gets sent money for BCB program ads, I took the liberty of opening hers. It turned out to be a Christmas card from Karina Gould, , and it had no salutation, just information, best wishes etc., and nothing personal but the signature. I assume the other two are the same.

We still have GICs totalling over 11,000. Please look at the new revised 2020 statements I have posted earlier in this thread for details. **For the AGM, I DO NOT plan to prepare a budget**, as we have absolutely no idea what is happening, but we do have sufficient funds to run a typical band season, should that be possible.

I would like to arrange mail pick up for some time in late May if possible. I still have not received the December 31 2020 investment account statement and will call the bank manager for information if I don't get it by the AGM or by the June 30, 2021 deadline to file the BCB tax return.

That's it from me. BCB is financially healthy, even though being months behind on statements is inconvenient.

Jane will prepare a budget for the AGM.

Jane can scan and send any member the bank statements for transparency if requested by members.

Marie moves to approve treasurer's report

Gordon seconds

All in favour

#### 4. New Business / Other Business (as per Forum Discussion)

I) 2021 AGM - Monday, June 7, 8:00 p.m.

a) executive positions up for renewal:

1) Library - incumbent Laura Cristiano

2) Vice-president - incumbent Jeff Reynolds

3) Treasurer - incumbent Jane Clifton

4) Secretary - incumbent Renato Vlaho

5) Advertising – incumbent Lisa Liang

6) Fundraising - Vacant

b) membership fees:

- suggestion is to postpone the collection of membership fees until we are back to a regular schedule. We can review it at that time if fees need to be collected.

**Motion:** Collection of membership fees will be postponed and will be reassessed when regular in-person rehearsals resume. All payment deadlines as mentioned in the bylaws will be pushed back accordingly.

Jeff moved the motion.

Paula seconds

All in favour

c) program committee members up for re-nomination?

- Teresa is finished her 2 year term

- Wendy will continue for another year

- Message in notations asking for up to 2 playing members to volunteer to join the committee for a 2 year term

**Question:** Do we have to ask members for suggestions to changes to the bylaws?

- 6 weeks notice if proposed by member

- 4 weeks if proposed by exec

**Motion:** Postpone statutory review of bylaws for 1 year to 2022.

Gordon moved the motion

Jane seconds

All in favour

**On May 9<sup>th</sup>** : Minutes from last AGM to be included in Notations

II) Virtual rehearsal - Monday, May 3 2021 8:00 p.m.

Survey results:

- 28 members would like to attend

- Steve is working with Joanne to organize

- looking to do a test run - 2 or 3 volunteers: Paula, Steve, Jeff, Gordon Monday April 26 at 8pm

-working through the tech and solve any potential issues

III) Practice at the music center - on hold until further notice

IV) Assistant conductor: To be discussed at a future meeting.

- a) stipend
- b) contract
- c) term

V) Name of band/logo

- ask membership for submission of logo ideas to be sent to Jeff with a deadline of July 1st

VI) Summer shirts

- Could we find a sponsor to help with the shirt cost?

VII) Band member survey- On Hold

5. 2020/2021 Season

I) Summer 2021

- a) SOM parade (likely) Saturday, June 19th UNCONFIRMED
- b) Bandshell concert BOOKED Sunday, August 29th

II) Fall 2021- On Hold

III) Christmas 2021 with DVO - Sunday December 5 2021

6. Next meeting: May 20<sup>th</sup> at 7:30 pm

7. Motion to Adjourn

9:10 pm

Paula moves to adjourn

Dan seconds

All in Favour