



MINUTES FROM:

EXECUTIVE BOARD MEETING

DATE: 17 June 2021

TIME; 7;30 P.M.

Location: Online, via Zoom

Call to Order

- i. Steve called the meeting to order at 7:34 p.m.
- ii. *Present:* Steve, Jeff, Jane, Dan, Paula-Ann, Gordon, Joanne, Lisa, Laura
- iii. *Regrets:* Sherrie, Renata *Absent:* Marie, Kamara

1. Adoption of Agenda

- a. Posted on 2 June 2022 in Forum
 - i. No issues were raised
- b. Amendments
 - i. None suggested

MOTION TO ACCEPT AGENDA AS PRESENTED

1ST: Gord 2ND: Jeff

Carried

2. April 22, 2021 Executive Meeting

a. Adoption of Minutes - April 22 2021

- i. It was noted that the Minutes were very lengthy, to which Paula-Ann apologized.
- ii. After reviewing, no issues were raised

MOTION TO ACCEPT THE MINUTES FROM THE JUNE 17, 2021 AS PRESENTED

1ST: Gord 2ND: Jane

Carried

b. Business arising from the minutes -April 22, 2021

- i. Joanne's Contract
 1. Contract has been signed by both parties being extended for one year. Steve has the file, and Jane requested that the information be shared with her so that she can properly pay Joanne.

3. Reports

a. Treasurer

Treasurer's Report for June 17, 2021 Jane V. Clifton

Jane brought up the issues of receiving BCB Mail while the Music Centre is closed to the public and the requirement of secondary signatures for issuing cheques. Steve stated that he will attempt to see if the Music Centre is open to grab the mail. As well, Jane brought up the issue regarding the Ontario Corporation return, which CRA will not be handling. The provincial government now requires the band to register for the online "Ontario Business Registry", which is a problem for her as she does not have access to the band's official email. Gordon affirmed that he does receive emails from that account and he suggested that Jane and him will discuss how to approach this issue. Finally, she stated that the band's tax return is nearly completed.

b. Gordon

Gordon informed the board about the issues with sending mail to anyone using Cogeco mail in the last week. He is not sure why this happened, and will try to determine what the problem is. Failing that, Gordon stated that he would have to look into alternative arrangements. Secondly, Gordon remarked about how the weekly questions have been on hiatus now during the virtual rehearsals. His plan going forward will be on the Sunday when there will be no practice, he will post a question and is looking for suggestions.

4. New Business / Other Business (as per Forum Discussion)

a. 2021 AGM – RECAP

Steve commented that he has received very positive feedback about the virtual format of the AGM. The voting format, despite the inherent problems, worked well. The question was asked if the Board should consider holding future AGM virtually, however this might require a By-law change (if changed to another night) or cause logistical problems if as traditionally held during a regular practice.

A question asked about the Board meetings on Zoom. Steve remarked that virtual meetings might continue to be an option, especially during bad weather.

b. Virtual rehearsals - bi-weekly schedule continuing

Steve commented that the practices will continue for the meanwhile. Steve asked about is there a threshold to where we consider cancelling the virtual rehearsals, however it was felt that they continue. Joanne brought up the problem of “music fatigue”, and the issue of obtaining new music to practice. She has spent numerous hours trying to get “new” music, and is cautious in regards to “borrowing” music from other bands. Steve will assist in getting alternative sources, and Dan asked if we can ask former arrangers/composers to write music. Joanne will pursue getting the electronic file for “Age of Chivalry” from Top Hats Marching Orchestra.

c. Practice at the music center - safe return to inside rehearsals discussion

Steve has not received word from the Music Centre about allowing in-person practices yet. Furthermore, he commented that the band is reliant on the provincial government reopening plans. He stated that there might be a possibility to hold small ensemble practices and will follow up with City for further information and guidelines to holding practices.

d. Programming Committee

Steve commented that after research, the 1st Board meeting after an AGM is where the Programming Committee is discussed. Steve then asked Gordon to take over. Gordon stated that there is a problem with the Programming Committee and the Bylaws. There have been no applicants for this committee and the Board must consider doing the following:

- i) The Board will have to go and actively recruit people to sit on this committee

- or -

- ii) Under the Bylaws, to keep the current member who is rotating off (which is against said Bylaws), a Special General Meeting of the membership is required to approve them staying on for another year or to remove this condition from the Bylaws. The Board cannot unilaterally decide to disobey the Bylaws and extend anyone’s term on a committee.

Regardless of what happens tonight, the Board will be in breach of the Bylaws. Discussion was held on how to get interested people to step on the committee and if it would be beneficial to wait until September to appoint a new member.

Meanwhile, Joanne has her list of music for her meeting with Laura Thomas and will bring back the recommended pieces to the Programming Committee.

e. Assistant conductor – Bylaw Review

Steve commented that this issue will be handled at the next AGM.

f. Band Logo

Steve compiled a number of designs on the Forum, and also received a submission from Laura's son, Thomas. A screen-share of all submissions, including those from Mohawk College, was made for review. Discussion was held on the submissions, and it was decided that the Board will wait until the July 1st deadline. We will then decide on our top three designs at the August Board meeting, then which will be presented to the entire band who will vote to determine the logo.

g. Summer Shirts

This topic will be carried over as the Logo has yet to be determined.

5. 2020/2021 Season

a. Band BBQ 2021

In hope that the province will allow it, the Band picnic is scheduled for August 30th at the Grieve's, with the condition that it might be cancelled in case of a fourth COVID-19 wave. Dan suggested a budget of \$300 to replenish supplies if a potluck format, or more if we have to provide the food. Jane stated that financially we can afford this, and that there can always be a request for donations to help defray the costs of the BBQ.

MOTION TO UP TO BUDGET \$350 TO COVER EXPENSES FOR THE BCB BBQ

1ST: Jeff 2ND: Gordon

Carried

Gordon will ask for RVSP for this event. Dan request help in serving if we will be providing food.

b. II) Fall 2021??

Steve commented due to the Pandemic that nothing is planned as of yet. There might be a possibility with the Bereaved Families of Ontario through Kamara, but Steve has not heard from her yet.

c. III) Christmas 2021 with DVO - Sunday December 5 2021

Steve has not contacted St. Thomas the Apostle Church yet, but will be soon. Steve also commented on the desire to hold a separate BCB only Christmas Concert. He requested that a date be set, to which Paula-Ann questioned Steve about him contacting St. Christopher's Church to determine if they had a date open that we could hold a Concert. Aside to music replication between the two concerts, the question was asked if the band could afford to hold both concerts and what would be the player turnout be for both concerts. Steve will reach out to the venues for the second concert to get information about dates, prices and their deposit and refund policies, preferably the last week of November. Jeff will confirm if the joint concert will be by ticket or donation bases. If needed, discussion about this can continue on the Forum.

6. Next meeting

The next meeting will be held on August 19 ,2021 at 7:30 p.m. via Zoom.

7. Motion to Adjourn

The meeting was adjourned at 9:22 p.m. Steve thanked everyone for coming and commented that we will see everyone in a week and a half for the next virtual practice.

1ST: Paula-Ann 2ND: Jeff

Carried