



## Executive Meeting Minutes

Date: Wednesday, June 15, 2022

Time: 7:30 P.M.

Location: 2180 Melissa Cres. Burlington, Ontario

### 1. Call to Order: 7:38 P.M.

I) In attendance : Laura Cristiano, Kamara Hennessey, Dan Grieve, Jeff Reynolds, Joanne Romanow, Lisa Liang, Steve Hewis, Jane Clifton (via Zoom), Beth Brown  
Regrets: Paula-Ann Simon, Gordon Cameron, Marie Limanni

### II) Adoption of Agenda :

- Add to New Business : 4 V) Summer uniforms
- Motion to adopt by Jeff Reynolds
- Seconded by Dan Grieve; Vote: All in favour

### 2. May 18 meeting revised minutes

#### I) Adoption of revised minutes:

- Motion to adopt by Jeff Reynolds
- Seconded by Dan Grieve; Vote: All in favour

Note: Since she had missed the attending April 21, 2022 meeting, Joanne inquired about the minutes from that meeting that she needed to review. Steven stated that they are still outstanding and will contact Paula to remind her to post them on the Forum – Executive only.

#### II) Business arising from the minutes:

### 3. Reports:

I) Treasurer

a) Jane reported on current bank account information. She appreciates that donations by e-transfer are quick and easy and, when identified as such, an income tax receipt can be issued by email or regular mail if there is an address for the donator.

b) Steve updated information about the bank/Interac card and new spreadsheet started

II) Director of Music:

- Laura addressed her concerns that the library is full and perhaps we can move out some unused music and other items – for example, the box with plates, cups, etc. for the BBQ. This would make more room on the shelves to store new music.
- Dan stated that he can store the BBQ items at his place
- Joanne explained the inclusion of new music (borrowed from other bands that she conducts) and suggested we could get rid of copies of music without scores
- Jeff suggested that the extra storage space underneath the instrument cage can be used
- Lisa mentioned an App, called Band Manager, that may provide a scan and save service to digitize our music. She will pursue any associated costs and report back

4. New Business/ Other Business (as per Forum Discussion)

I) Executive member turnover

II) Zoom subscription has been renewed

III) Member vote on new logo, slated for September release

IV) Contract renewal/ new positions

- Steve proposed a sub-committee should be struck to re-negotiate Joanne's contract- Jeff Reynolds, Gordon Cameron, and Dan Grieve will look after this
- Joanne will pay the AC for the third week that she will be away on holidays in July
- There are new applications for two spots on the program committee – Theresa White and Barb Reynolds were nominated.
- Motion to accept these nominations by Lisa Liang  
Seconded by Dan Grieve; Vote: All in favour, Jeff Reynolds abstained, carried.

V) Summer uniforms:

- Jeff suggested black bottoms (black shoes for men) and a shirt in a solid colour, preferably with a collar
- Joanne remarked that in her view adhering to strict clothing for summer concerts should not deter any member from attending the concert. However, it was agreed that

acceptable clothing attire would be short sleeves and long pants or bottoms at least to the knee (ladies) are in order.

5. 2021/2022/2023 Season:

I) SPRING 2022

**Subsection A – Information:**

- Survey Results: The Spring Concert received rave reviews; “Jupiter”, “1941”, the oboe solo and “Triumph” were among the favourites. Most people heard about the concert from family and friends. Some read about it from Leonard T’s newspaper article published in the Hamilton Spectator, following his interview with Joanne.
- We gained a net of \$300+ (Of @\$2,800 raised, the concert cost @\$2,500)

**Subsection B – Action Items:**

Post-concert Evaluation Discussion:

- As a charity, there was no need to make real profit from the concert; however, other concerts will need to generate more money.
- Some families brought many people to the concert.
- Remind band people they can donate too, as an option.
- We have a really low membership fee (especially compared to other bands)
- We definitely want a commitment from members, so a fee is needed.
- Steven stated that BCB enjoys the privilege of storage for band equipment and a rehearsal facility at the Music Centre at no cost, and we should keep that in mind when determining a membership fee. In conversation with Rob Bennett, Steve was advised that if the band membership is \$50+, it could potentially change the BCB’s status with the city.

Media: Print vs Social :

- the print advertising for the concert cost around \$1,370.00. Social media advertising cost around \$150. We should discuss advertising costs for future concerts and perhaps not invest in too much print advertising.

II) BFOSCR BUTTERFLY RELEASE

**Subsection A – Information**

- Sunday, June 26, 2022. 12:00 P.M. call time, Hidden Valley Park
- We begin to play after the poem is read
- After the two-minute butterfly release, we will play “Shenandoah”
- Gordon will MC

III) CONCERT IN THE PARK

**Subsection A – Information**

- Sunday, August 28, 2022. We should arrive by 7 P.M. Park Concert Series start at 7:30 P.M. and end at 9:00 P.M.
- Subsection B – Action Items
- In Memoriam – members who have passed away. We should put their names on the forum.
- We should work in their names at the Butterfly release with the music (see 5 II).

IV) HERITAGE PLACE CONCERT

**Subsection A – Information**

- August 22, 2022, 7:00 P.M. CONFIRMED
- Bring our own stands and chairs
- 6:30 P.M. arrival

V) BCB BBQ

**Subsection A – Information**

- End of summer gathering – Monday, August 29<sup>th</sup>
- At the Grieve home (Dan's parents)
- Request donations to help with the costs
- Can arrive at 6:30, dinner at 7:00

VI) APPLEBY STREETFEST

**Subsection A – Information**

- September – pending
- Lisa hasn't heard back – we can probably show up and have the small ensembles perform under a tent

VII) FALL 2022 CONCERT – FRENCH PETER AND THE WOLF

**Subsection A – Information**

Location: Faith CRC church PENDING

- Steve is arranging
- It will probably cost \$750.00 for the venue (Steve's church)
- We are looking into getting Jenny LeGau (sp.?) – a well known TV children's entertainer/storyteller from Toronto to narrate the story in French. It is possible to pursue getting a sponsor/grant to apply toward her cost.
- Students will be encouraged to create artwork based on "Peter and the Wolf" characters and story, and these will be displayed in a PowerPoint presentation during the narration and performance.

- A discussion about ticket costs resulted in possibly \$15.00 (or \$10.00?), and children under 12 would be free
- Advance ticket sales only
- Limited number available for seating
- Have a donation bin available

**Subsection B – Action Items**

Date: Sunday, October 23

Time: 2:00 P.M. although it depends on organizer

VIII) CHRISTMAS CONCERT 2022

**Subsection A – Information**

- Sherrie Kerr is the contact
- Port Nelson United Church, Friday, December 2, 2022

**Subsection B – Action Items**

- Enchorus (do they charge?)
- Child choir confirmed (25 children maximum) with the band playing each half of the evening
- 7:30 start okay?
- \$20.00 for tickets

IX) VALENTINE’S 2023

**Subsection A – Information**

- Discussion about possible dates resulted in a general consensus that early March, possibly March 5, would work as the band would have enough time to practice new pieces
- Lisa knows a couple who can sing for the concert (KooGlee Theatre, a wife and husband team)
- Perhaps musical theatre can be a part of the concert
- Maybe add children?

**Subsection B – Action Items**

- What would the theme be?
- We would need a venue

SPRING BRAINSTORMING

- The DVO loved the Warplane Museum and is going back to perform with the Dofasco choir. Perhaps each group could do a concert series. This opened up further discussion about the following points: 1. The high rental cost to perform in that venue would

require pursuing sponsors and or grants. 2. BCB is a Burlington based organization and the museum venue may not draw enough of our patron Burlington audience without increasing ticket prices to at least \$25.00 to make a decent profit.

- We could host the Welsh Choir or maybe a jazz group with singers? Something in May, 2023? Steve will contact the Walsh Choir for next Spring

6. Next Meeting:

Skip July and meet August 3<sup>rd</sup> or Thursday, August 18<sup>th</sup> at 7:30 at Dan's house.

7. Motion to Adjourn at 9:48 P.M. by Lisa Liang  
Seconded by Dan Grieve; Vote: All in favour