



MEETING MINUTES

FOR THE EXECUTIVE MEETING WED. SEPT. 27, 2023

Date: Wednesday, September 27, 2023

Time: 7:30 P.M.

Location: Online

1. Call to Order

- I) Regrets: Paula Ann Simon, Marie Limani.
Joined mid-meeting: Lisa Liang
Absent: Kathryn Chirametli
- II) Agenda was reviewed. An amendment was added by Steve Hewis to Part 4, #9 - size of the band. move - Gordon, Jeff seconds. all in favour. carried

2. Meeting Minutes

August 31, 2023 meeting

- I) Adoption of Minutes - August 31, 2023. Jane requests/comments:
 - a) Treasurer's report - NOTED: GST rebate and the first part of the St. Stephen's endowment. It should actually be, the FIRST gst, and the (only) St Stephens.
 - b) (Jane) other new business - Noted that Jane will update the bylaws to reflect current non-profit organization guidelines. Jane will not do it alone, needs a committee. Gord mentioned that Gord, Jane, and Paula would undertake it.
Minutes are motioned to adopt - with amendments. Jane moves, Jeff seconds. all in favour
- II) Business arising from the minutes - August 31, 2023. Gord, Jane and Paula will coordinate the sub committee.

3. Reports

- I) Treasurer - From Dan. Cheques out for dan bbq (\$200), mark the drummer (\$100), 2 to Koogle, \$250 each, L&M \$85 for music, Gordon for posters and constant contact to be issued, close to \$500. \$1400 in, membership fees and donations. Bank balance round \$17,000. Figures posted on the forum
- II) Director of Music - from Joanne. The PC will meet on Monday for Christmas, they will meet again for after Christmas. Question - should the band buy a siren? No. Appleby streetfest - we will talk about it later on the agenda. Assistant Conductor - someone asked, is a term position, or is it forever and no one else gets a chance. Currently, it's a one year contract, it CAN be extended, if we want. There may be others that want a shot.
Motion to adopt the reports - Gord moves, Jeff seconds. All in favour

4. New Business / Other Business (as per Forum Discussion)

- I) Website photography
 - a) 3 choices, all at same fee (\$300). Steve was negligent at posting portfolios. Wiil post, and set up a vote online.
- II) Social media accounts/access/management - Gord did put together a policy, but was not circulated. He read it for discussion, and will circulate it. Add in the banking information? People having signing authority, however there is nothing in the bylaw that addresses online access. Gord added banking info to the list in schedule A. Vote at the



next meeting.

Lisa - continue to be in the role as posting in social media? Yes.

- III) Program Committee. One application - Leah Jagger. Discussed keeping it open, or asking specific people. But, decided to move forward with Leah, as she was the only applicant. No extension to the application process. Vote - motion to accept Leah Jagger to fill one of the positions on the program committee. Gord moves, Jane seconds. vote - all in favour. last open position is closed.
- IV) DOM/AC review - Steve and Paula will coordinate to do Joanne's review
- V) Concert and event schedule - see appendix A
- VI) Flex band arrangements. They are ok. Laura - 'Decent' can't be used for flex band. Not meant for bands of our calibre. Not worth considering. Concerts need to be what the conductor knows, and the players are comfortable with. Always be rehearsed. Flex band isn't putting the band in it's best brand. There is a new collection of Christmas books from the Salvation Army. Steve will explore.
- VII) Tent purchase - do we want one? cost - might be around \$1,200. Gord asked, do we need one? Our outdoor performances are few. Is it to cover the band, or for a kiosk? Lisa - maybe just the kiosk size, for visualization and branding. looking official. Jeff will explore.
- VIII) Portable wireless speaker/mic. do we want one for outdoor events, for the conductor to use at rehearsal. Steve will look into options.
- IX) Band size. is the size unmanageable? it's affecting the concert venue. Rehearsal hall size is still good. SOME people don't want to play in a large band. Our policy remains completely open, we should keep that. Might lose some quality with a large section. Jane - give priority to Burlington residents? Is there an actual maximum comfort size? Joanne thinks we are approaching it - 75-80. Dan finds it hard to help his section, because it's too big. Can we do sectionals? We need to adjust to being a large band. i.e. - concert venue like BPAC. Gord thinks we could have a dedicated meeting to address our size and venues.

NOTE we lost quorum at 8:53 p.m. Meeting is technically adjourned.

5. 2021/2022/2023 Season

- I) APPLEBY STREETFEST
 - a) Review. Will be made a mandatory event in 2024. Last Sunday in September. Plan the music well beforehand, and rehearse
 - b) This year, the event was bigger than any other year
 - c) Can the whole band, in the current size, fit? potentially, we could, with planning
- II) FALL 2023
 - a) Friday, October 20, 2023 7:30 p.m. Things are all set to run. Including mics
 - b) Jane will help with a float of \$5 bills.
- III) CHRISTMAS 2023
 - a) Sunday, December - 10, 2023 1:00 to 3:00
 - b) Holiday Inn, Burlington
 - c) Guest - Hannah Bailey. Steve will coordinate with Hannah and Joanne
 - a) contract - for Hannah



- b) poster and advertising - PC will come up with a theme and title.
- c) steve to look into a stage/risers
- IV) WINTER 2024
 - a) Olde Tyme Classics, for seniors, homes and centres
 - b) date - feb 18th or the 25th or **march 3** Steve will inquire
 - d) Location - Grace United?
- V) SPRING 2024
 - a) Koogle Theatre, with students?
 - a) date - may 5. an outdoor venue? Steve will inquire

info - waterdown parade, burlington parade, candlelight stroll all on the schedule

Dan - Gloria's extra band shirt. issue a refund, and keep it to sell to someone else

- 6. Next meeting - Thursday, October 19th 2023**
- 7. Motion to Adjourn unofficially, 9:34**