



EXECUTIVE MEETING MINUTES

DATE: June 20, 2024

TIME: 7:30 p.m.

LOCATION: Zoom

PRESENT: Jane Clifton, Kathryn Chirametli, Laura Cristiano, Dan Grieve, Kamara Hennessey, Steven Hewis, Marie Limanni, Jeffrey Reynolds, Paula-Ann Simon.

1. Call to Order: 7:37 p.m.

I) Regrets: Joanne Romanow. Lisa Liang, Gordon Cameron

II) Absent: Kathryn and Dan (arrived at 7:40 p.m. and 8:08 p.m. respectively)

III) Adoption of the Agenda/Amendments:

Jane moved to accept the Agenda. Marie seconded the motion. Vote: All in favour; carried.

2. Minutes from the May 16, 2024 meeting:

I) Adoption of the Minutes from May 16, 2024.

Marie moved to adopt the Minutes. Paula-Ann seconded the motion. Vote: All in favour; carried.

II) Business arising from the minutes: Nil report

3. Reports:

I) Treasurer's Report :

Steve mentioned that the Report was posted on Forum.

Marie moved to accept the Report. Jeff seconded the motion. Vote: All in favour; carried.

II) Director of Music Report: No report

III) Fundraising Report:

Steve is attempting to create a fundraising committee. No members have as yet approached him to be on the committee.

4. New Business/Other Business:

I) Online Account Access Policy

As Gordon was absent this item was tabled.

II) 2024/2025 Board member goals

Steve has encouraged each Board member to develop goals for themselves. Jeff has offered to work on writing grant proposals. Lisa has been working to find new concert venues. Laura continues her work with the Program Committee and organizing the music library.

III) Portable wireless speaker/mike system

The system is pending.

IV) DVO program advertising for 2024/2025

Steve is preparing information for the DVO.

V) Revenue/income paths.

Steve is looking at possible grants for the band.

VI) Strategic Planning Day

Steve will follow up with Gord. A committee will need to be formed to identify areas where policies and procedures are required. The committee will also need to outline the responsibilities of each position in the Executive and any volunteer positions.

VII) Charity partners

The names of partners will be added to the concert schedule. The Food Bank and Halton Learning Centre are the two major partners for the spring and fall concerts. Jeff said that the band was just trying to cover its overhead with the fall concert at Rolling Meadows School. If there were any extra money made from that concert we could donate the surplus. Steve clarified that the Executive is not mandating a specific amount to be given to any one charity. The plan is to form stronger relationships with our two main charities. Steve asked if we wanted to add additional partners and if so for what concerts. If we get sponsorship from Long & McQuade, they would be named on the concert program but would not expect a donation from the band. Kamara asked if the Hamilton Music Festival could be a possible 3rd

charity. She explained that the Burlington music festival folded but Burlington musicians can take part in the Hamilton festival. Jeff suggested that Steve post a request on Forum for names of charities the band might want to consider supporting. Steve will make the posting. Jeff also suggested the Executive clarify for members that donations which come from members are not given to charities. The donations are used to support band activities.

Steve asked that the Executive nail down the charity partners and the accompanying concerts at the August Executive meeting.

Dan joined the meeting at 8:08 pm. Steve advised him that the Executive had approved his 2024/2025 Budget.

5. 2023/2024 and 2025/2026 Seasons

I) SUMMER 2024

Subsection A – Information

The Executive supports Lisa's proposal for a concert at the Ireland House Museum on July 29th.

Jeff moved to approve the Ireland House Museum as a new concert venue. Paula-Ann seconded the motion. Vote: All in favour; carried.

The band will not be performing at Hearthstone. The band will not take part in the Butterfly Release due to a lack of response from the organizers this year.

Subsection B – Action items

Steve will connect with Joanne and Lisa to start preparations for the concert.

II) FALL2024

Subsection B – Action Items

Amanda and her class will be looking after the posters and advertising for the concert at Rolling Meadows School.

III) CHRISTMAS 2024

Subsection A - Information

Tickets will cost \$25 p.p.

Subsection B – Action items

Joanne and Steve have contacted the Male Welsh Chorus. They will be our guests. Jeff reminded everyone that the artwork for the poster and the advertising needs to be ready for Allegra by Sept.

IV) FEBRUARY 2025

Subsection A - Information

Grace United has been booked. There is no charge because the rental is covered by the endowment fund. Tickets will be \$15 p.p. The rate was approved at the June AGM.

Subsection B – Action items

This will be a candlelight evening concert. Battery operated candles and holders will have to be used. Jane thought the purchase would be a waste of money. Kamara asked whether the setup would be a display of candles on a table. Dan said he would check to see if Grace has any candles the band can use.

V) SPRING 2025

Subsection A - Information

The concert will be at Grace United on Sunday, May 4th. The music will include Boston Pops type tunes. No fee is being charged by the church.

Subsection B – Action items

After some discussion it was agreed to charge \$15 for a ticket.

Jane moved that the Band approve a ticket price of \$15 p.p. Paula-Ann seconded the motion. Vote: All in favour; carried.

VI) Looking Ahead 2025-2026:

- a) Fall 2025 could be another Hallowe'en themed concert for children
- b) Christmas 2025 – Steve and Jeff will discuss plans for a joint concert with the DVO.
- c) February 2026 - Steve is looking at grants for Black History Month. There may be a series of concerts with Burlington and DVO participating in the series.
- d) Spring 2026 - KooGle has a long lead time to decide about their participation in this concert.

VII) Looking Ahead 2026-2027

- a) Spring 2027 – Steve has started contacting some indigenous groups about their participation.

6. Other New Business:

Ashley has expressed an interest in being on the Program Committee. We still have one more position to fill. A decision needs to be made before the next Program Committee meeting in early August. The deadline for expressing interest in joining the Program Committee is July 16th.

Jane and Dan agreed to meet this coming Monday to review the corporate income tax return.

7. Next Meeting: post BBQ Thursday, August 26, at 7:30 p.m.

8. Motion to Adjourn:

Kamara moved to adjourn the meeting at 8:42 p.m. Jeff seconded the motion. Vote: All in favour; carried.