



## EXECUTIVE MEETING MINUTES

**DATE:** August 26, 2024

**TIME:** 8:05 p.m.

**LOCATION:** The Grieve family homestead at 5163 Mount Nemo Crescent.

**PRESENT:** Gordon Cameron, Jane Clifton, Kathryn Chirametli, Laura Cristiano, Dan Grieve, Kamara Hennessey, Steven Hewis, Jeffrey Reynolds, Joanne Romanow.

### REGRETS:

**1. Call to Order:** 8:05 p.m.

I) Regrets: Lisa Liang, Marie Limanni, Paula-Ann Simon

II) Adoption of the Agenda/Amendments:

Amendments: The ticket price of \$15 was added to February 2025 and Spring 2025 Concerts, sections 4. IV and V respectively.

**Gord moved to adopt the Agenda with amendments. Jeff seconded the motion. Vote: All in favour; carried.**

**2. Minutes from the June 20 meeting:**

I) Adoption of the Minutes from June 20, 2024 / Amendments:

Amendments: Remove the last line of section 4. VII. The Executive approved Dan's budget at the AGM in June.

**Dan moved to adopt the Minutes with amendments. Jane seconded the motion. Vote: All in favour; carried.**

II) Business arising from the minutes: Nil report

### 3. Reports:

#### I) Treasurer's Report:

- Dan said he would prepare an itemized report for the September meeting.
- Approximately 10% of membership fees are outstanding. Dan will follow-up with the delinquent members.
- Next year Dan will need \$300 for the BBQ to cover both food and supplies.
- T-shirts and caps ordered by Dan have been selling well.
- The band is in good shape financially. Donors have been generous but the number of donors is about the same size as in the previous year.

#### II) Director of Music Report:

- Dan mentioned that the trombones had a problem with not enough performance space at the August 25<sup>th</sup> summer concert. And Lisa's trumpet could not be heard over the hooting and hollering in the band (At the Dixieland Jazz Funeral). Joanne agreed that soloists were having problems with the space in the bandshell and asked that she be reminded of the problem next year when setting up the space.
- Joanne reported that the summer concerts went well despite the weather. She also mentioned that she had received many compliments about the musical program.
- The Program Committee will meet in October. Some new pieces have been picked for the Appleby Street Fest. She would like band members to tell her what they'd like to play next summer.

III) Fundraising : Steve will form a committee. This item is pending.

**Gord moved to adopt the Reports. Dan seconded the motion. Vote: All in favour; carried.**

#### 4. New Business/Other Business:

- I) Online Account Access Policy – Gord said that he now has the time to commit to finalizing the policy.
- II) Board member goals for 2024/2025 – This item has already been dealt with.
- III) Microphone system – Steve and Jeff still need to access the cage to see what is available.
- IV) DVO Program Advertising – Steve and Jeff will be working on this item.
- V) Marketing Material – Steve will get this material ready to go.
- VI) Strategic Planning Day – Gord will do a refresher for the September meeting.
- VII) Charity Partners – Steve and Gord will meet with Robyn from the Food Band. Steve and Lisa will meet with the Learning Foundation to review our relationship. Dan said he had talked with Lizuarte about building a relationship with his Wind ensemble.

#### 5. 2024/2025 Season

##### I) SUMMER 2024

###### a) **Appleby Streetfest**

###### Subsection A – Information:

- Joanne said that AI would play from 1- 2. The other band members will play for an hour from 2: 30 or 2:45 p.m. No mike is needed.

##### II) FALL 2024

###### **Hallowe'en Children's Event**

###### Subsection A – Information:

- Date and time is Saturday, October 26, 2024, 1:00 p.m.
- Location is Rolling Meadows Public School.
- The band will pay approximately \$250 for the event.
- Amanda is looking after the poster and artwork.

Subsection B – Action Items:

- Steve and Jeff will discuss attendance and ticketing options with the principal. The preference is to take donations at the door. Tickets will be issued before the event to control numbers.
- Dan will sponsor the event and he has found a local children’s dentist who is offering to sponsor the event as well.

III) CHRISTMAS 2024

Subsection A – Information:

- The Holiday Inn space is booked for December 8, 2024, 1:00 p.m. and the deposit has been paid.
- The ticket price has been raised to \$25 p.p.

Subsection B – Action Items:

- Steve will connect with the Welsh Choir representative.
- Gord needs their logo for the program and artwork.
- Dan said we need to publicize to the band that we need sponsors for this event.

IV) FEBRUARY 2025

Subsection A – Information:

- Date and time is February 28<sup>th</sup>, 7:30 p.m.
- Location is Grace United. The band will continue to receive funding from the St. Stephen’s Endowment.
- The theme: “Music of the Night” candlelight concert.

Subsection B – Action Items:

- We need more battery operated candles.
- Artwork is due by the end of October.
- The ticket price will be \$15.

V) SPRING 2025

Subsection A – Information:

- Date and time is May 4<sup>th</sup>, 4:00 p.m.
- Location is Grace United.
- Theme: The Burlington Pops.

Subsection B – Action Items:

- The ticket price will be \$15.
- Artwork will be needed in January 2025.

**6. Other Business:**

Steve said that if the band wants to participate in the Sound of Music Parade we will need commitments from band members by January 2025.

**7. Next Meeting: Wednesday, September 18, 2024, 7:30 p.m. Dan's house at 2027 Edinburgh Drive, Burlington.**

**8. Motion to Adjourn: 8:37 p.m. Gord moved to adjourn. Jane seconded the motion. Vote: All in favour; carried.**