



EXECUTIVE MEETING MINUTES

DATE: September 17, 2026
TIME: 7:30 p.m.
LOCATION: Zoom

- 1. Call to Order: Gordon Cameron, in the absence of Steve Hewis, called the meeting to order at 7:39 p.m. However, he suggested that we reconvene at 8:30 p.m., as there were not enough people for quorum.**

Gordon reconvened the meeting at 8:34 p.m.

Present:

Gordon Cameron, Jane Clifton, Laura Cristiano, Kamara Hennessey, Leslie McAlister, Paula-Ann Simon. Dan Grieve and Lisa Liang joined the meeting at 8:30 p.m. Paula-Ann noted that she would need to leave the meeting around 8:30 p.m.

Regrets:

Steve Hewis, Marie Limanni, Jeff Reynolds, Joanne Romanow, Kat Scarlett

Adoption of Agenda / Amendments:

- Adjustments to the agenda were requested as follows:
 - Change the date of the agenda from August 17 to September 17
 - Correction to the spelling of Julian Lam
 - Date of the next meeting should be in October
- **Motion by Paula to approve the agenda**
 - **Motion seconded by Jane**
 - **All in favour; none opposed; carried**

2. Meeting Minutes:

a) August 19, 2026:

There were no issues noted with the Minutes from August 19, 2026.

b) Business Arising from the August 19, 2026 meeting:

There was no new business resulting from the August 19, 2026 Minutes.

- **Motion by Leslie to adopt the Minutes from August 19, 2026**
- **Motion seconded by Laura**
- **All in favour; none opposed; carried**

3. Reports:

I) Treasurer's Report:

- Dan reported that he will be working on tax receipts next week.
 - Once the bank account has been moved to Meridian, new signatories will be required. These typically are the President, Vice President, Treasurer and Secretary. None of this is urgent until we have completed the membership season.
 - Gordon suggested that this should be carried forward to the next meeting and should be added to the bylaws at our next Annual General meeting.
 - Dan noted that we are in a very good cash position. The only upcoming major expense is renovations to the cage. At a future meeting, a discussion should be held as to how to allocate the current large cash position.
- **Motion by Paula to adopt the Treasurer's Report**
 - **Motion seconded by Jane**
 - **All in favour; none opposed; carried**

4. New Business / Other Business

I) Fundraising – Automation Donation Board:

- Paula reported that she has spoken to Brent Paszt requesting an information package. Paula will bring this forward to the next meeting.

II) Section Leaders:

- Trumpets: Ashley Grieve was elected on Wednesday, September 9, 2026
- Clarinets: Acclaim Gordon Cameron (returning; no other candidates)
- Flutes: Acclaim Elaine Whiskin (returning; no other candidates)
- Baritone/Tuba: Acclaim Jeff Reynolds (returning; no other candidates)
- Trombone: Acclaim Dan Grieve (returning; no other candidates)
- French Horn: Acclaim Steve Hewis (returning; no other candidates)
- Double Reed: Open
- Percussion: Open
- Saxophones: Acclaim Julian Lam (New; no other candidates)

- **Motion by Laura to appoint Dan Grieve as Trombone Section Leader**
- **Dan removed from vote for a conflict of interest**
- **Motion seconded by Jane**
- **All in favour; none opposed; carried**

- **Motion by Paula to appoint Julian Lam as Saxophone Section Leader**
- **Lisa removed from vote for a conflict of interest**
- **Motion seconded by Leslie**
- **All in favour; none opposed; carried**

- Gordon has a conflict of interest for the clarinet section and requested that Jane take over this portion of the meeting to vote for Clarinet Section Leader.
 - **Motion by Lisa to appoint Gordon Cameron as Clarinet Section Leader**
 - **Motion seconded by Laura**
 - **All in favour; none opposed; carried**

- There are currently 2 unoccupied Section Leader positions; double reeds and percussion. Gordon will speak with Steve to find out if anyone is interested. If not, a point of contact will need to be established. Dan noted that he is in touch with the percussion section frequently and keeps them in the loop.

Paula excused herself from the meeting at 8:50 pm.

5. BCB Concert Seasons:

- I) 2026/2027 Season: (Please refer to the schedule posted on the forum by Steve)
 - i) **Appleby Streetfest:**
 - Thanks were extended to Lisa for her work that she does in organizing the band for the Appleby Streetfest event.
 - Kamara referenced an email from Al Eady regarding Sax n' Sinc at the Streetfest. Kamara will continue coordination directly with Al on this. Lisa suggested that it would be easier for them to stay in place after their performance and then BCB could join them. If this works out well, this format could be used going forward.
 - The music that the band will be playing is to be decided by Joanne on the day of the Streetfest.
 - Laura noted that people are to "swap" their music on Monday, September 21 at which time we will receive new music. It was also noted to keep "O Canada". Gordon will make a note to include this in Notations.

ii) Fall 2026 – Halloween Children’s Event:

- Steve provided a note that we will be doing this concert together with Rolling Meadows Public School.
 - The concert will take place at Grace United Church on October 24th.
 - Discussion ensued regarding breaking this into two identical concerts. Concern was expressed regarding the time between concerts, with not enough lobby space to clear the first concert and bring in people for the second concert.
 - Dan noted that the church is very focused on following the fire code.
 - A possible strike by elementary school teachers will not be voted on until sometime in November.
 - Lisa mentioned that we could sell out, if we share the concert information with other parent groups.
 - Jane suggested that we could possibly split the band up into two, with each group only playing one concert. Joanne would need to be involved to see if this could work. No decision can be made without Joanne’s input. The suggestion was to have the band sign up for either the 1:00 p.m. concert or the 2:15 p.m. concert. Care would need to be taken to ensure that all parts are covered. If we need more coverage, some parts could play at both concerts.
 - Dan expressed concern that we are continually trying to make changes to the concert format each year, which is not good use of our time.
 - Grace United Church is donating their space for the concert. Ticket price was discussed, with possibly charging \$5 per ticket. Dan noted that any money taken in would be just “gravy” and the budget would not be affected.
 - Kamara questioned if we would be printing programs. Rolling Meadows did this last year, with the cost being offset by a private donation. This would be a question for Barb Reynolds, with the suggestion of a one-sheet handout.
- **Motion by Lisa that we hold the concert at Grace United Church on October, 24, 2026 doing 2 concerts; one at 1:00 p.m. and the second at 2:15 p.m. Ticket price would be \$5, with tickets available through Canada Helps**
 - **Motion seconded by Jane**
 - **All in favour; none opposed; carried**
- **Motion by Jane that we discuss with Joanne the possibility of reducing the band size for this concert through voluntary sign-up for each concert, bringing this back to the board for a final decision**
 - **Motion seconded by Lisa**
 - **All in favour; none opposed; carried**

iii) 2026 Holiday Events:

- Gordon noted that he has no further new information to report on.
- Niagara Falls has invited us to play in their parade on Saturday, November 14 at 4:00 p.m.
- The Waterdown Parade is scheduled for Saturday, November 28 at 6:00 p.m.
- The Burlington Parade is scheduled for Sunday, December 7 at 1:00 p.m.
- There is no Candlelight Stroll scheduled in Burlington this year.
- Lisa is organizing a BCB Holiday Social and is looking at different venues with larger space (50-60 people). If anyone has any suggestions for a location with

reasonable prices and a varied menu, please email Lisa. The date is scheduled for Monday, December 14.

- The BCB Christmas Concert is scheduled for Sunday, December 13th, with the St. Andrews Bell Choir being our guests. Tickets are \$25.
- Lisa would like a motion to spend some money on creating postcards to hand out.

iv) Spring 2027 and Further:

- “March Madness” is scheduled for Sunday, March 7, 2027 at Grace United Church.
- The theme for our Spring concert is “Weather”, being held on Sunday, May 16, 2027 at Grace United Church.
- Future discussions are to be held regarding the Halloween 2027 concert.
- For Christmas 2027, Kamara mentioned a men’s a capella group, “Four Over Forty” that may be a good guest to invite.
- Suggestions are welcome for March 2028, with the suggestion of having indigenous sounds/KooGle Theatre, combined with a dance theme.

6. Next Meeting:

- General discussion ensued regarding the best day of the week to hold future meetings. Dan noted that Thursdays are not good for many people. Lisa cannot attend on Wednesdays. Dan suggested meeting on Mondays at 7:00 pm, with Laura noting that this is a difficult time for her as she is frequently preparing rehearsal music. For now, we will stick to the current schedule.
- Another meeting may need to be scheduled prior to the next scheduled meeting to discuss the Halloween Children’s Concert.
- Gordon noted that he will pass the meeting information along to Steve and Joanne.

Next Meeting: Wednesday, October 21, 2026

7. Motion to Adjourn:

- Jane motioned to adjourn the meeting at 9:45 pm
- Motion seconded by Lisa
- All in favour; none opposed; carried