



EXECUTIVE MEETING MINUTES

DATE: September 28, 2026
TIME: 8:15 p.m.
LOCATION: Burlington Music Centre

This short meeting was called by Jeff Reynolds, Interim President. The meeting was scheduled to take place at 8:00 pm, following announcements at the start of the BCB rehearsal on September 28, 2026.

Present:

Gordon Cameron, Jane Clifton, Laura Cristiano, Kamara Hennessey, Leslie McAlister, Jeff Reynolds (Interim President), Paula-Ann Simon.

Regrets:

Kamara Hennessey, Marie Limmani, Joanne Romanow (conducting BCB rehearsal)

Meeting Minutes:

Transition Discussion:

- Jeff addressed the recent resignation of Steve Hewis as BCB President (letter sent to the BCB Executive on September 26, 2026). Steve has chosen to drop out of all groups for an undetermined time. Jeff is looking for support from all BCB Executive members, as he looks at all the current responsibilities and tasks of the Executive.
- Gordon Cameron has agreed to step up to be Interim Vice President.
- At the next scheduled meeting, Jeff would like to look at upcoming concerts for the year, including location, time and ticket prices.
- Dan reported that bank changes will be required for signing authority. There is no time frame for this, but it must be done in person at the bank. This would include Jeff, Gordon and Dan. There are currently no cheques outstanding. Membership fees are still going to the President, but this needs to be changed to Treasurer. Lisa has a list of unpaid members and will forward this to Dan.
- It was noted that Steve will be required to return his key to the Music Centre and the Library key to Maryanne.

Upcoming Children's Concert:

- A sign-up list will be distributed to the band at rehearsal to play at either the 1:00 p.m. concert, the 2:15 p.m. concert or both. Once this has been received, Joanne will review the list. At the next rehearsal, it was suggested the band be divided into Group A and Group B. If anyone was not able to attend this rehearsal, they will be asked to contact Joanne.
- Call times will be different for each group.
- Gordon will include a summary in the upcoming Notations, including a thank you to Steve.
- Handouts will be available for the concert, done by Oakville Blueprinting.
- Barb Reynolds is in charge of "front of house" details.
- Volunteers will also be required to usher people around.
- When setting up at Grace United Church, a space could be left at the front to accommodate children who would like to sit on the floor. However, there should be enough seats for all.
- No costume parade will be held.

General Comments:

- Jeff noted that more music stands might need to be ordered for the Music Centre. The band could also be asked to bring their own stands to rehearsals.

Meeting was completed at 8:35 p.m.